

Tech Tip Tuesday—January 18, 2022

Las Vegas survey

As announced in previous Tech Tips, we will be at the CD/NLA show in Las Vegas at the end of March, and we plan on having a user meeting, tentatively scheduled for Sunday, March 27th, at 4:15pm.

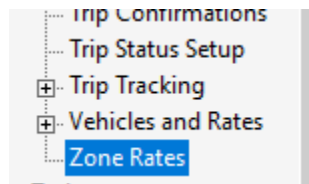
In order to help with our planning, it would be great if you could click on the following link and complete a short survey. Thanks in advance for your help!

<https://www.surveymonkey.com/r/FX8DV7V>

How to Raise Zone (Transfer) Prices

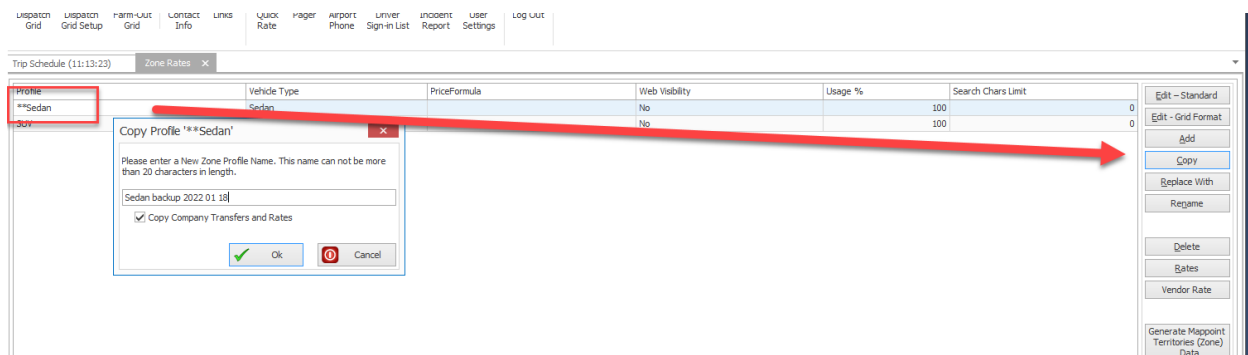
Last week's Tech Tip was a guide on how to change your hourly prices. This week we'll give you some guidance on how to change your zone (transfer) prices.

We start by navigating to Setup->Maintain->Zone Rates.



Before we start changing any prices, we strongly recommend that you make a copy of the zone profile you want to change. This ensures that if something goes wrong, you can easily get back to where you started.

To make a copy, click on the desired Profile, then the Copy button, then create a name for your copy.



Once it is copied, since this is for your use only (and not to be used for reservations), you should hide the copy so it's not available. Simply click on your new copy (make sure you have it selected, as your list may have resorted after the copy and is no longer at the bottom), and then change the "Usage %" to -1.

Trip Schedule (11:13:23) Zone Rates X

Profile	Vehicle Type
**Sedan	Sedan
SUV	
Sedan backup 2022 01 18	

Option

☐ Web Visibility

Usage % -1

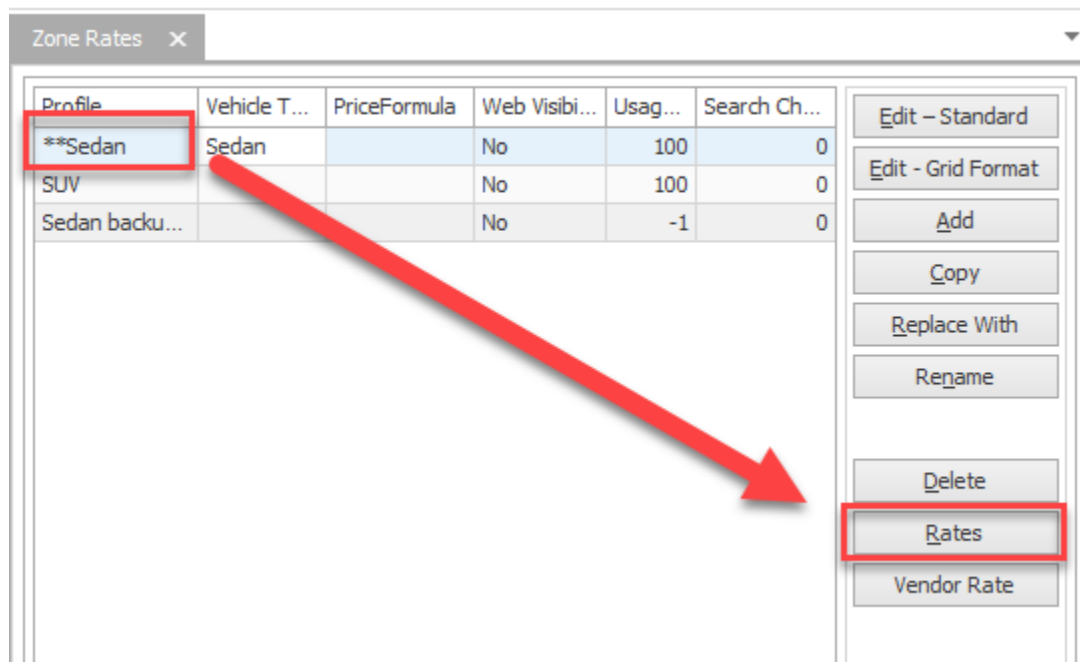
Service Charge -1

Only search first 0

Set Usage % to -1 to hide in
positions of the Postal

Note: To change a Vehicle Type, highlight a profile and right-click (No n

Now that you have a safe copy tucked away in your system, go back and select the original zone profile you wish to modify. Then, click the Rates button.



A window will open, with the Zone Profile tab selected. If all you want to do is increase your rates by a fixed percentage or dollar amount, then it's simple. Just select Percent or Price, enter the number, and click on OK. In the screen shot below, we will raise our rates 15%.

Profile ==> '**Sedan'

Zone Profile Price Formula Price Per Mileage

☒ Rate ☐ Report

Rate Increase By

☒ Percent ☐ Price + 15.00 %

☒ Do not apply this rule to \$0 RATES

✓ Ok Close

If you have more complicated rate adjustments (such as raising them a different amount depending on the direction), this is possible, but is outside the scope of this Tech Tip. We hope to cover this in a future Tech Tip—if you can't wait, please contact our support team for individual assistance.

Also, if you have specific Company Transfer rates, this blanket increase will not affect them, so you would need to review and adjust them separately.

Finally, if you increased your rates by a percentage, they might not be "round numbers". While some people are fine with a rate such as \$107.87, others might prefer a rate like \$108, or even \$110, for example.

Livery Coach has an automatic rate rounding feature that lets you round your new (or existing) rates to the nearest \$0.50, \$1, or \$5.

Just click on the Rate Rounding button.

Zone Rates ×

Profile	Vehicle Type	PriceFormula	Web Visibility	Usage %	Search Chars Limit
**Sedan	Sedan		No	100	0
SUV			No	100	0
Sedan backup 2022 0...			No	-1	0

Edit - Standard

Edit - Grid Format

Add

Copy

Replace With

Rename

Delete

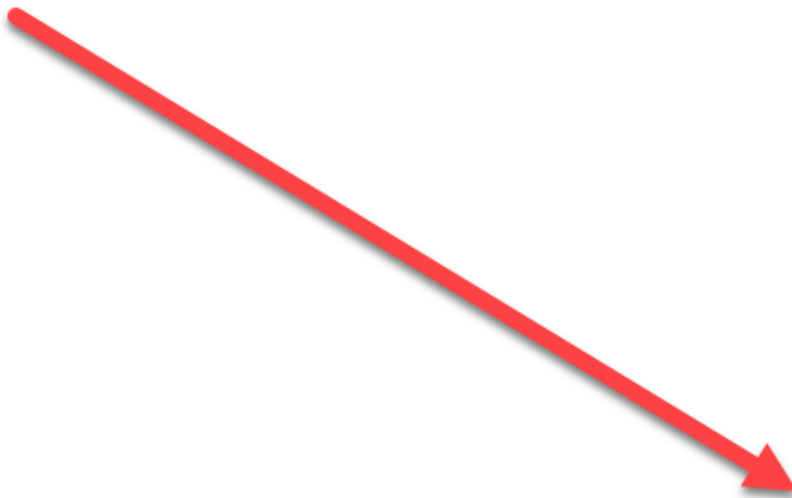
Rates

Vendor Rate

Generate Mappoint Territories (Zone) Data

Rate Rounding

Set As



When the window opens, select which profile you want to round, select the Rate Rounding Option, and then click Set.

You will get a pop-up to confirm—if you click Yes, you are done! The screen show below shows rounding to the nearest dollar. Note that if you change your mind, you can go back in here and click on “Original”, and the system will restore your original un-rounded rates.

Rate Rounding

**Sedan

SUV

Sedan backup 2022 01 18

Rate Rounding Option

0.5

1.0

5.0

0.01

0.5 => Ex: 17.24

0.00 <= 0.24 < 0.25 ==> 17.00 T

0.25 <= 0.24 < 0.75 ==> 17.50 F

0.75 <= 0.24 ==> 18.00 F

1.0 => Ex: 17.24

0.00 <= 0.24 < 0.50 ==> 17.00 T

0.50 <= 0.24 ==> 18.00 F

5.0 => Ex: 17.24

0.00 <= 7.24 < 2.50 ==> 10.00 F

2.50 <= 7.24 < 7.50 ==> 15.00 T

7.50 <= 7.24 ==> 20.00 F

0.01 => Ex: 17.243 ==> 17.24

Confirmation



Proceed with '1.0' Rate Rounding Option?

Yes

No

*WC To PHL**PHL To WC***Before**

Copy >>>

Before

Rate / Time (Mins): 107.87 60

Distance (Miles): 0

Dwelling: 0 Block: 0

Service Charge Override: -1.00

Rate / Time (Mins): 107.87 60

Distance (Miles): 0

Dwelling: 0 Block: 0

Service Charge Override: -1.00

*WC To PHL**PHL To WC***After**

Copy >>>

After

Rate / Time (Mins): 108.00 60

Distance (Miles): 0

Dwelling: 0 Block: 0

Service Charge Override: -1.00

Special Gratuity Override: -1.00

Rate / Time (Mins): 108.00 60

Distance (Miles): 0

Dwelling: 0 Block: 0

Service Charge Override: -1.00

Special Gratuity Override: -1.00